



Board of Directors Meeting MINUTES

Thursday, June 18, 2026

3:00pm - 4:30pm ET

Board Members

Scott Seagren, CASP – President
Andy Lachman, PhD, CASP– President Elect
Esmeralda Valdez, PhD, CASP- Vice Pres. (Absent)
LaNiece Tyree, MPA, CASP - Past President
Kim Rademacher, CASP - Central Rep
Kristy Vienne, EdD, CASP- Treasurer-(Absent)
Ann Floresca, CASP - Member At-Large (Absent)
Eileen Richey, CASP – West Rep
Jim Dwyer, CASP - Member At-Large
Bill Cox, CASP- South Rep
Jonathan Kukta, CASP - East Rep
Emily Messa, PhD, CASP - Foundation Pres. (Absent)

Staff

Rich Steele, CASP – CEO
Raj White - Sr Director of Education
Artem Mulitsa - CSMO
Matt Portner - Sr Director of Finance and Admin
William Hurley - CSO
Tara Spolan - Sr Director of Events

MINUTES:

1. **Call to Order / Roll Call** – Scott Seagren, CASP
 - a. The meeting was called to order at 3:04 PM ET.
2. **ACTION** - Approval of April 23, 2026 Meeting Minutes - Scott Seagren, CASP
 - a. Bill Cox / LaNiece Tyree moved/seconded to approve the April 23, 2026 meeting minutes as presented in the pre-meeting materials. Motion passed.
3. **ELT Updates** - Rich Steele, CASP, Tara Spolan, Raj White, William Hurley, Artem Mulitsa, Matt Portner
 - a. Meagan Dizon has started as Administrative Coordinator effective June 1st.
 - b. Pacing well for annual sponsorships, over goal for C3X booths. 2027 Business Partner Prospectus has been sent out.
 - c. New volunteer recruitment is pacing stronger than in 2026.
 - d. The 2025 audit has been completed and presented to the Finance Committee.
 - e. Online education - 98% satisfaction ranking for 19 programs and 461 participants.
 - f. C3X site selection is in process for 2030 and 2031.
 - g. **DISCUSSION:** 2027 Dues & Fees Proposal
 - h. **ACTION:** Ratify 2027 Booth Fee Approved by Email Vote
The Board voted in favor to ratify the May 28 email vote to approve the 2027 Expo Booth Fee of \$4,300.
 - i. **ACTION:** Approve Volunteer Agreement
Eileen Richey / Andy Lachman moved/seconded to approve the Volunteer Service & Confidentiality Agreement as presented in the pre-meeting materials. Motion passed.
 - j. **ACTION:** Approve Business Partner Advisory Group Vice Chair
Bill Cox / Andy Lachman moved/seconded to approve Amy Lewis of Kitchens To Go as the Business Partner Advisory Group Vice Chair. Motion passed.
 - k. **ACTION:** Approve 2026-2027 Committee Rosters
Kim Rademacher / Jim Dwyer moved/seconded to approve the 2026-2027 Committee Rosters as presented in the pre-meeting materials. Motion passed.
4. **Discussion:** Annual Review of Standing Committees - Scott Seagren, CASP

- a. The Board recommended adding a responsibility for the Communication Services Committee to “engage with and work to support the success of NACAS social media outreach.” The staff liaison will discuss this with the Committee.

5. Treasurer’s Report - Scott Seagren, CASP

- a. **ACTION:** Approve 2025 Audit
The Board voted to approve the 2025 Audit as presented in the pre-meeting materials by the Finance Committee.

6. Policy Committee Update - LaNiece Tyree, MPA, CASP

- a. An AI policy is being developed that will be shared with the Board in future months.

7. Regional Engagement Task Force - Andy Lachman, PhD, CASP

- a. The sunset date of the task force is C3X 2026 and a draft report to detail the task force’s accomplishments and future recommendations is in development.

8. Foundation Update - Jim Dwyer, CASP

- a. **ACTION:** Approve New Foundation Board Members
Andy Lachman / Kim Rademacher moved/seconded to approve Owen Moore as Foundation Treasurer and Rick Moreci as Business Partner Director. Motion passed. Jim Dwyer abstained.

9. Board Updates

- a. Nominating Committee - LaNiece Tyree, MPA, CASP
 - i. **ACTION:** Approve Nominating Committee Members
Bill Cox / Kim Rademacher moved/seconded to approve the nominating committee members noted below. Motion passed.
2026 Nominating Committee Regional representatives:
 - David Wiseley, CASP, Ohio State University (Central Region)
 - Jim Best, CASP, Cornell University (East Region)
 - Michael Murphy, Georgia Southern University (South Region)
 - Joseph Pearson, CASP, Central Washington University (West Region)
- b. Central Regional Representative - Kim Rademacher, CASP
 - i. Rachel Bly recently moved outside the Central region, Greg Minner is now serving as NACAS Central President.
- c. East Regional Representative - Jonathan Kukta, CASP
 - i. The new East Board was just approved, including Monica Rattigan as President and Dr. Levita Bassett as Vice President.
 - ii. Recommendation was made by the NACAS East Board to encourage CASP requirements for National Board service.
- d. South Regional Representative - Bill Cox, CASP
 - i. Planning for future South CXs are underway.
- e. West Regional Representative - Eileen Richey, CASP
 - i. The new West Board was just approved, including Jennifer Reed as President and Shannon Dunn as Vice President.

10. Adjournment

- a. Eileen Richey / Kim Rademacher moved/seconded to adjourn the meeting at 4:28 PM ET. Motion passed.