

NACAS South Board of Directors Meeting

Thursday, May 16, 2024

11:00am EST, 10:00am CST

Present	Absent	Name	Position
X		Brian Browning	President
X		Michael Murphy	President-Elect
	X	Robin Parker	Vice President
X		Daniel (Indiana) Armitage	Immediate Past President
X		Jack Burgess	Treasurer
X		Carol Agomo	Secretary
X		Richard Owens	Conference Coordinator
	X	Greg Bryant	Professional Development Coordinator
X		Andrew Smith	Communications Coordinator
X		Esmeralda Valdez	South Rep to NACAS National
X		Alla Jeanae Frank	Membership Coordinator
X		Lynette Smith	NACAS Home Office
X		Megan Henderson	Host Committee Chair
X		Stephanie Edgett	Former Conference Coordinator

1. Call to Order/Welcome

Brian Browning

- A. Meeting was called to order at 11:07 am EST.
- B. Brian welcomed everyone.
- C. Recap discussion on CX '24 Orlando.
 - i. Acknowledges conference membership feedback shared by Stephanie.
 - ii. For the future, consider a separate survey for BPs and participants.
- D. Outstanding AR & AP transactions.
- E. Planning/Discussion for Dollywood site visits.
 - i. The team will visit to see the finished park.
 - ii. Will discuss additional room blocks now.
 - iii. Will plan site visit in mid-September and confirm need for 2-night or 3-night visit.
 - Megan can send something to confirm all available dates.

2. Board Reports

A. Conference Coordinator

Richard Owens

- i. Richard is looking at site visit dates for Dollywood.
- ii. Richard is also considering 9-15 for 2026.

B. Conference Host Committee

Megan Henderson

- i. Megan still needs to submit the sign invoices after receiving the final charges.

- ii. Planning team visit to Dollywood on June 4.

C. Secretary's Report

Carol Agomo

- i. Acknowledged web updates that Lynette and NACAS home office are working on. Includes:

- President message, board leadership, minutes, and bylaws

D. Treasurer's Report

Jack Burgess

- i. Chartwell is still outstanding
- ii. We need to bill Aramark for the hospitality suite. The team is checking with them to confirm the amount.
- iii. Reimbursement checks to be cut.

E. President-Elect Report

Michael Murphy

- i. Michael shared the final list of attendees with the BPs.
- ii. Michael has connected Robin with BPs.
- iii. Considering locations for 2026.

F. Vice President's Report

Robin Parker

- i. No updates

G. South Rep to the NACAS Board

Esmeralda Valdez

- i. National board meeting held May 15, 2024 –
 - There are conversations about schools in Canada that have eliminated auxiliaries.
 - Impact on NACAS membership.
 - Will send more meeting details via email.
- ii. Membership numbers: South -172, West – 135, Central – 110, East 207, BPS – 202.
- iii. Dates for LTM – February 11-13 or 25-27, 2025 in Houston.

H. Immediate Past President's Report

Danny Armitage

- i. No report
- ii. Encourage the group to move forward with nominations on the state Directors positions
- iii. Thanks to everyone. Encouraged by the registration numbers and wants to leverage membership involvement.

I. Membership Coordinator's Report

Alla Jeanae Frank

- i. 172 member institutions, our goal was 175.
- ii. 17 scheduled to renew.
- iii. Planning winner highlights to encourage future nominations.

J. Communications Coordinator

Andrew Smith

- i. Would like to create a communications committee.
- ii. Lynette will share a contact list of non-BP attendees with A. Jeanae and Andrew to develop communication initiatives.
- iii. Motion to create a communications committee to work with Andrew by Esmy Valdez, seconded by Michael Murphy.
 - All in favor, motion carried.

K. Professional Development Report

Greg Bryant

- i. No update

L. National Office Updates

Lynette Smith

i. NACAS South Shared Drive

- https://drive.google.com/drive/folders/13laWrTXWPMewunKz_kjTJR2rtunGNYdk Everyone should have access to the shared drive and reports within.

ii. 2024 Membership Rosters

- <https://drive.google.com/drive/folders/1XUQGk9JN8fwlVZ0iC7c6JoV9FCO45GaR?usp=sharing>
- All NACAS South Board Members have access to this file at any time. This file has been updated to include opt-in/opt/out for NACAS South Members.

iii. NACAS South Leadership Page (2024-2025)

- <https://nacas.org/about/regions/nacas-south/leadership/>
- Updates are current, and board headshot photos have been added.

iv. C3X 2024 will be held from 10/27 to 10/30 at Gaylord Palms in Orlando. Registration is open.

- Future NACAS C3X Annual Conference Dates:
C3X 2025 Annual Conference & Expo: November 16-19, 2025 | Paris Hotel, Las Vegas, NV
C3X 2026 Annual Conference & Expo: September 26-30, 2026 (Chicago, IL)
C3X 2027 Annual Conference & Expo: October 31-Nov. 3, 2027 (Washington, DC)
C3X 2028 Annual Conference & Expo: October 15-18, 2028 (Denver, CO)

v. Women in Leadership in Austin, TX on September 22-25. Registration is open.

3. Adjourn

- A. Meeting adjourned at 11:54 pm EST
- B. Next meeting: Thursday, June 20, 2024, at 11 am EST