President Redwine called the meeting to order at 7:02 a.m. and welcomed new board members, David Wahr, vice president and Jared Ceja, West representative to the board.

### 2015 AC Reflections

- The group gave feedback on the annual conference experiences:
  - There were slow responses from the hotel staff to the president’s suites requests, otherwise service was good.
  - The lighting was not good in the general sessions (no front light...people appeared as silhouettes.)
  - Education session presenters – some needed microphones, but they were not provided.
  - Temperature controls – some rooms were really cold.
  - Staff did a good job of bringing in extra chairs when there was standing room only.
  - The food was really good.
  - Speakers – comments were very positive.
  - NACAS Talks – the hosts talked too much between the speakers. There were no female speakers.
  - Ed sessions – there was a good variety of topics, but too many to choose from. More sessions are needed on parking and transportation and there were no sessions on conference services. Some felt that there were too many business partner presentations vs. institutional presentations (more of a contract management point of view.)
  - Conference location was great with lots of places to walk to.
There were positive comments from the first timers. Some attendees felt the schedule was too full (long days) and they would have preferred a little more down time to visit the host city.

New this year – approximately 150 education session evaluations were completed on the mobile app. It was suggested that the questions be made more general and include a comment box. Not all presenters reminded the session attendees to complete the survey.

It was suggested that we ask the photographer that NACAS hired to put together a slide show of photos from the 2015 annual conference during the first timer brunch in 2016. Another suggestion was to keep the speaker portion short and allow more time for the mentors and first timers to hold more conversation and get to know each other. The non-assigned mentor to first timers worked well.

There was mixed feedback from the vendors on the Grand Opening of the Business Solutions Center. It was suggested that the bars be placed in the back of the hall, as some vendors did not get any traffic. The business partners liked the extra time with the members, but would prefer two full days instead of three days. They suggested that we add extra time on Tuesday and eliminate the Sunday event. It was also suggested that an educational session be held adjacent to the hall to draw more attendees. The business partners stated that Wi-Fi is not needed in the hall, as they have their own hotspot or plan. The business partners do not care for the name “Business Solutions Center”, but prefer it to be called the “exhibit hall”. Another suggestion was the “expo”.

Discussion was held on valuing in-kind sponsorships, which may encourage businesses to give more in cash.

There was good feedback on the Annual Business meeting, however members would prefer that the chairs not be connected, as this made seating too tight.

Action items:

- President Redwine to create a letter to send out to first timers. Our first timer count was self-identified.
- Mr. Welty to look at the data to see who true first timers are, then create a list by region.
- Mr. Welty to adjust the post-conference survey and send it out.
- Ms. Oakley to send out calendar invites and a Doodle poll for January.
- The Board will explore renaming the hall.

Meeting with Regional Presidents

- The regional presidents are to go back to regions to discuss the NACAS Organization Structure Review Task Force report and get feedback.
- There was a general consensus to begin looking at the financials and NACAS having a centralized accounting system that could be accessed by the regional treasurers. The NACAS National Office could pay bills, transfer funds and complete other transactions for the regions.
• The Board is looking to develop a MOU with NACAS and the regions.
• The CEO needs to be involved.

**LTM**

• Need to look at subject matter now that the Strategic Plan is complete.
• Looking at forming a Business Partner Task Force to get feedback from key partners and focus on what we need to do.
• Looking to invite a couple of key business partners to the LTM.
• Want to focus on membership development and enhancement and volunteer enhancement.

**Action item:**

- Ms. Finn and Ryan Ernst are working on actionable items that will be identified by the end of November. These will be worked on at the February LTM.

**Other Business**

• Inclusive Excellence survey – Dr. Bradie requested that the Board take the survey to compare it with the baseline survey that was done several years ago to see if any changes need to be made and then determine how to move forward with this committee. The Board needs to look to see if the questions and issues fit.
• Dr. Bradie does not feel that a 50 question survey should go out to the entire membership.

Ms. Le Gros made a motion to adjourn at 7:50 am.

Respectfully submitted,

Eleanor Mower
Interim CEO

Marcia Oakley
Executive Assistant

**Future Meetings**

**December 9, 2015** (Wednesday) – 2015 budget projections, 2016 LTM Schedule of Events, Board development plans up to and for LTM (Bill), Board exit survey results, next year’s CHEMA conferences (collateral material needed, determine speaking/active role, list to determine who will attend what conferences), committee chair descriptions, proposed language for the Policy Manual to describe the role of the committee chairs and vice chairs, data curation task force update, inclusive excellence committee – next steps?

**January 2016** – review all committee five year plans that were due to the National Office by December 15th, 50th Anniversary Report, Performance Evaluation tool
(Eleanor), internet costs and resort fees at annual conferences, committee mandates and feedback from October board meeting on mandate reviews, quarterly financial statements

(Note: quarterly financial statements to be provided in January, April, July and October)

**College Services Magazine**

**Themes**

- Fall 2015 – Conference Edition
- Winter 2015 – Leadership
- Spring 2016 – Sustainability
- Summer 2016 - Compliance

**Leadership Team Meetings**

- November 2015 Meeting at Annual Conference in San Antonio
  Sunday, November 1st 8:00 – 10:30 am

- February 2016 Meeting – Embassy Suites Las Vegas
  February 16-20, 2016

**Future Annual Conferences**

**NACAS 48th Annual Conference**
October 9 - 12, 2016
JW Marriott
Indianapolis, Indiana

**NACAS 49th Annual Conference**
November 5 - 8, 2017
The Broadmoor
Colorado Springs, Colorado

**NACAS 50th Annual Conference**
October 14 - 17, 2018
Rosen Shingle Creek
Orlando, Florida

**NACAS 51st Annual Conference**
November 10-13, 2019
Sheraton Phoenix Downtown
Phoenix, Arizona
CCBO 34th Annual International Conference
September 24 – 27, 2016
Disney's Contemporary Resort
Orlando, Florida

CCBO 35th Annual International Conference
September 23 – 26, 2017
Astor Crowne Plaza New Orleans
New Orleans, Louisiana

CCBO 36th Annual International Conference
September 28 – October 1, 2018
Sheraton Phoenix Downtown
Phoenix, Arizona