President Le Gros called the meeting to order at 9:00 a.m.

Welcome
- President Le Gros welcomed everyone and explained the purpose of today's meeting. She formally introduced new incoming NACAS CEO, Kelsey Harmon Finn.
- The notes from the previous meetings with the regional presidents were reviewed.

Action items:
- The NACAS National Office to follow up with the regions on their investment policies.
- Ms. Mower to explore with Caleb Welty how document sharing with the regions could be set up.
- The e-blast schedule needs to be reviewed, as some overlap regional conferences and marketing for the national annual conference. Mr. Welty to discuss this at the February LTM.
- Speaker lists need to be kept at the NACAS National Office and updated.

NACAS Organization Structure Review Task Force Update
- Ms. Kwaterski gave an overview of the task force.
- Discussion was held on NACAS becoming a 501(c)6. Each region is currently a 501(c)6 and discussion was held if we should become one 501(c)6 instead of five. This would require additional staff at the NACAS National Office. The decision needs to be mutual with the
NACAS Board of Directors and the regions. Ms. Finn noted that expectations of the staff would need to be clear. Additional resources may be needed.

- The Education Foundation will remain a 501(c)3.
- Mr. North noted that each region holds events that are not titled the same (e.g., Drive-ins vs. On the Roads). There would need to be some changes to be consistent.
- Discussion was held on the time requirements of volunteers.
- The list of NACAS National Office staff support to the regions was reviewed. Ms. Kwaterski noted that the installation of the new database at the national office will help with this support.
- The regions need to list in their Constitution and By-laws the relationship between them and the national office. The relationship between NACAS and the regions should be outlined in the By-laws so the regions can maintain control of their funds and still have input into association business. NACAS attorney, Jeff Leiter could assist with the language for this.
- The Memorandum of Understanding between NACAS and the Education Foundation will be discussed at the Foundation meeting on October 31st.
- It was proposed to the Canadian Committee if they would like to become their own region or split into three regions. The committee has decided to not do this at this time.
- The recommendations of the Task Force and the advantages and disadvantages were reviewed.
- Ms. Kwaterski reviewed the proposed next steps and timeline.

**Action item:**

- Discussions need to be held with the regional representatives and the regional boards by January on financials and submit a recommendation on where to begin.

**2015 NACAS Priority Action Plan Update**

- President Le Gros gave a brief overview of the plan. This will be reviewed during the LTM on November 1st.

**LTM Discussions**

- The committee 5-year plans will be reviewed during the November 2015 meeting.
- Mr. Redwine and Ms. Reynolds will be developing the agenda for the February 2016 meeting.
  
  a. November 2015 Meeting at Annual Conference in San Antonio Sunday, November 1st 8:00 – 10:30 am
  b. February 2016 Meeting – Embassy Suites Las Vegas February 16-20, 2016

The meeting adjourned at 10:37 a.m.

Respectfully submitted,

Eleanor Mower
Interim CEO

Marcia Oakley
Executive Assistant