

Dear Colleagues:

Are you interested in getting involved at the regional level? NACAS East is seeking nominations for the region's board of directors.

By serving as a member of the NACAS East Board of Directors, you will help set strategic direction, contribute to event-planning and educational initiatives, and have a direct role in improving membership outcomes and engagement for institutions in our region.

This year we have an unusual situation. At the annual business meeting in June in Virginia Beach, the board will ask for a vote to accept by-laws changes that will change the structure of the board.

If the by-laws change passes, the nominating committee will present the following slate of officers:

- Business Partner Coordinator
- Membership Coordinator
- Secretary

If the by-laws change is not approved, the nominating committee will present the following slate of officers:

- Secretary
- Year One Director (generally handles membership)

Therefore, in order to prepare for either outcome, the East board of directors is accepting nominations for these positions:

- Business Partner Coordinator
- Membership Coordinator
- Secretary
- Year One Director

You may nominate a colleague or yourself for one or more positions. Email (pallison@usna.edu) or call me at 410-293-2378 by Monday May 27, 2019.

Here are the position descriptions:

Business Partner Coordinator shall be a voting member of the board's Leadership Team and serves a three (3)-year term. This position shall coordinate interactions with the region's Business Partners related to conferences, programs and events. The Coordinator shall work with the Conference Coordinator, and additional board members as necessary, to craft sponsorship opportunities and other relationships related to the annual regional conference and other regional programs.

Membership Coordinator shall be a voting member of the board's Leadership Team and serves a three (3) - year term. The Coordinator shall be responsible for membership recruitment and retention initiatives, and works in collaboration with NACAS to achieve association membership goals (both regional and national).

Secretary shall be a voting member of the board's Leadership Team and serves a three (3)-year term. The Secretary shall be responsible for all correspondence for the association. The Secretary shall maintain association records and store all board minutes on the NACAS website; shall record, publish,

and distribute the annual meeting minutes to the membership: shall be responsible for the NACAS East website, newsletter, and social media; and shall act as liaison to NACAS' technology and communication officer.

Year One Director shall be a voting member of the board's executive track and serves a one (1)- year term; serve on the regional conference committee and is the back up for the Secretary/Technical Coordinator.